

CAMP ELSDON – CONDITIONS OF HIRE – Casual Bookings

BOOKINGS:

- Booking inquiries may be made by telephone or email and will be held for 7 days.
- The numbers booked as at one month prior to the Camp date will be deemed the exact number attending and will be the minimum number expected. **Any shortfall in minimum numbers expected is your responsibility and MUST be paid for.**

COSTS/CHARGES:

- The person and any organisation responsible for the booking shall be liable for full payment of the booking/account.
- The final bill shall include the fee for numbers booked, any other charges incurred and any cleaning surcharges applicable.
- **TO BE PAID IN FULL UPON ARRIVAL / BEFORE RELEASE OF KEYS.**
- **Please note** – no refunds will be given for shortened stays.

RECEPTION HOURS, ARRIVAL AND DEPARTURE TIMES:

- Arrival is from **12.30pm**. Checkout is by **10.00am sharp** if you wish to stay an additional night please check availability before check-out time with reception.
- Our Reception is open from 8.30am to 10.00pm daily. If you have an emergency outside Reception hours please use the handset on the office wall to reach the staff member on duty. Please note that the after-hours service is for genuine emergencies that cannot wait until morning. Non-emergency call outs may incur a charge.

KEYS:

- Please return all keys to the office when checking out. If you inadvertently take keys with you please let us know. Lost or missing key charge is \$15 per key.

BEDDING:

- A bottom sheet, pillow and pillow case are provided. **All other bedding, towels & tea towels will need to be brought in.**
- Mattresses, linen and pillows are to be kept on beds allocated.

DAMAGE OR LOSS:

- Guests are required to pay repair costs for damages to buildings, equipment and grounds, including the removal of graffiti.
- Guests are required to pay for the replacement plus administration costs for any equipment missing at the end of camp.
- We accept no responsibility for the safety of guest vehicles or personal belongings, nor for any accidents that may occur on the ground.

SPEED LIMIT:

- There is a 5-kph speed limit on all camp driveways. Please drive slowly and carefully in the Camp ground.

CLEANING:

- Guests shall turn off all water taps immediately after using, and washing machines and tubs must be cleaned out after use.
- The camp kitchen is self cleaning. Please leave it clean and tidy after use and remove all food from the fridge/freezer on departure.
- Any extra cleaning that has to be done by staff will be charged out at \$30.00 per hour.

RESPECT FOR OTHER CAMPERS:

- Quietness to be observed between the hours of 10.p.m. and 7a.m. .
- Any person found to be under the influence of alcohol or drugs on the Camp will be asked to leave.
- Any call outs for noise or behaviour will incur a \$50 call out fee.

GUEST SAFETY AND SUPERVISION;

- Please pay attention to safety notices posted in Camp buildings.
- Children and young people must be properly supervised by adults at all times.
- All accidents must be reported to Camp Elsdon staff.

PROBLEMS:

- Any problems with facilities, equipment, or other campers are to be reported to the Camp Office immediately. If you let us know soon enough we will be able to address the problem right away.

DAY VISITORS

- \$5 per person per day
- All visitors must leave the premises by 10.00pm.

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DOGS:

- Dogs are welcome by arrangement with reception and so long as they don't enter any Camp Buildings, upset other guests, are kept on a leash and all doggy do is collected.

FIRE AND FIRE EQUIPMENT:

- Any use of fire-fighting equipment is to be reported to the Camp Office IMMEDIATELY.
- Fire extinguishers and alarm systems are for emergency use only – costs incurred by improper use will be charged against the group concerned.
- **FIRES ARE NOT PERMITTED.**

NOT PERMITTED:

- Alcohol is no generally permitted on the premises. However Management may give special permission for modest use provided strict adherence to specific conditions is agreed to.
- The areas in an around the STAFF HOUSES, SHED and WORKSHOP are OUT OF BOUNDS.
- It is illegal to remove dead wood from the surrounding scenic reserve.
- No vehicle may connect to power without a CURRENT electrical warrant of fitness. NO EXCEPTIONS.
- Smoking inside buildings (incl. toilets and showers)
- Firearms, knives and/or any other weapons
- Chewing Gum or Bubble gum
- Skate boards.

LOST PROPERTY

- Any property found will be stored for up to one month, then if not claimed will be given away or disposed of. Removable items will be discarded immediately.

Management reserves the right to require any person not observing the above or otherwise creating a disturbance to vacate the premises immediately without refund.